

Dear visitor,

Welcome to our premises. For your own safety, please read and follow these safety instructions at all times. We would like to wish you a pleasant and safe stay and thank you for visiting us!



You must sign in and out each time you enter or leave the premises during your visit. It is important to know how many people are on site at any time in the event of an evacuation in an emergency. This also applies to our own mobile employees.

Upon signing the visitor register, you agree to comply with the contents of this leaflet.



In our facilities:

- You must wear the prescribed personal protective equipment
- You must hold the handrail whilst going up or down stairs
- You must not touch any textiles with unprotected hands
- You must not touch chemicals, machinery, power cables or any other objects
- You must not run.



Please observe the traffic regulations in effect at the site and respect the designated speed limit.

Always use the designated pedestrian routes where available. As a pedestrian, exercise caution and give priority to vehicles.

Park your car according to the site instructions.



Employees from external companies must consult their contact to establish whether a permit is required to perform hazardous work, for example:

- Working with high temperatures (e.g., welding or grinding)
- Working at heights
- Working with live current
- Working in confined spaces.
- Working with chemicals



Unsafe situations or accidents must be reported immediately to your contact.



First aid kits are labelled with a white cross.

In the event of an emergency, please report to our employees immediately. our expert first aiders are on site to provide rapid assistance.



- In the event of an evacuation, visitors must follow the instructions given by personnel.
- Head for the closest emergency exit as indicated by the evacuation signs.
- Leave the building via the closest available emergency exit.
- Do not stop to collect your belongings.
- Walk calmly, do not run.



Follow the instructions issued by the emergency response organisation and go to the designated assembly point.

Wait for instructions from the emergency response organisation: **never leave the premises without permission** from the emergency response organisation.



Fire, naked flames and smoking are strictly prohibited throughout the entire premises, with the exception of the designated smoking areas.

No alcoholic beverages, intoxicants or drugs may be consumed on site.



All information obtained in the course of the visit must be treated as strictly confidential.

It is not permitted to take photographs without permission.



The hygiene regulations in the company must be observed.

Waste should be separated and disposed according to local guidelines. It is not permitted to leave hazardous waste.

Use only as much water as you need.

Turn off the machines / lights / devices / vehicles if you don't use it.

Date:

Signature: